

Calendar Year End Meeting Agenda

NWOCA Fiscal Department

Calendar Year End Meeting

9:00 AM to 11:30 AM

NWOCA West Defiance Room: 12/06/2018

NWOCA Webinar: 12/07/2018

Type of Session:	NWOCA Fiscal Calendar Year-end Meeting
Presenters:	Jeannie Von Deylen & Andrea Boehm, NWOCA
Attendees:	District Fiscal Office Personnel

9:00 - 9:15	Welcome/Registration/Webinar Connection
9:15 - 10:00	USAS Calendar Year-end Closing <ul style="list-style-type: none">• Calendar Year-End Processing Review• 1099 Review/FAQ's• Questions
10:00 - 10:15	Break
10:15 - 10:30	State Software Update
10:30 - 11:30	USPS Calendar Year-end Closing/W2 Procedures <ul style="list-style-type: none">• Pre-W2PROC• Employee Sponsored Health Care• W2PROC program reviewed• Balancing Issues• W2PROC error messages reviewed• W2 Instructions• Submission Process• Post W2 Processing• Preparing for 2019 payrolls