

my Big Campus

by Lightspeed Systems

Quick Start Guide

My Big Campus safely brings together all the tools students and educators need and makes them easy to access and easy to share—so it's easy and fun to learn.

What's so great about My Big Campus?

- ♥ **Community-wide Resource Library:** CIPA-compliant, educator-contributed multimedia, websites, lessons, schoolwork, videos
- ♥ **Bundles:** multi-media rich, self-paced lessons/courses
- ♥ **Schoolwork:** standards-aligned, academic reports
- ♥ **Groups:** communicate with everyone at once
- ♥ **Safety:** layers of monitoring and reporting
- ♥ **Responsive browser:** adapts to fit tablets, phones, netbooks

Library

Includes published Bundles and published Schoolwork (hidden from students by default), websites, videos, and documents.

Search for your contributed items, your school or district's items, or the entire MBC community.

Filter search by:

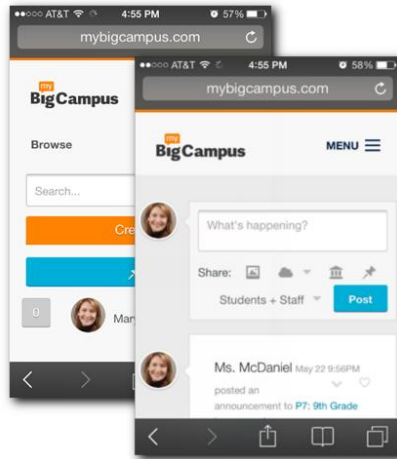
- Subject
- Grade level
- Standard
- Media type
- Rating
- Contributor

Bundles

Collaborate, collect, and organize all sorts of content that you can edit and share with students and educators. Optionally publish to the library for sharing across the community and for others to access without needing to login to My Big Campus.

Responsive Browser

Navigation adapts to fit tablets, phones, and various browser sizes



Log In

The login prompt is front and center at mybigcampus.com

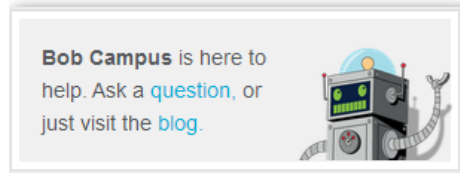
1. Enter username.
2. Enter password.
3. If your school does not appear automatically, type the first word of your school's name, wait for your school to appear in the drop-down list, and select it from the menu.
4. Click **Log In**.

- 1. Logo:** Return to your activity page, which includes the activity of anyone in your groups and people you are following.
- 2. Search:** Provide keyword to locate library resources, users, and groups.
- 3. Create:** Quickly create Schoolwork, Bundles, and MBC Docs.
- 4. Quick Link:** Internal bookmarking provides easy access to frequently used resources.
- 5. Notifications:** View activity notifications, abuse reports, and follow/join requests.
- 6. Account Info:** Edit salutation, browser language, profile, title, teaching subject, grade level, email address, and mobile number.
- 7. Notification Preferences:** Edit your notification preferences for site activity.
- 8. Applications:** If enabled by policy settings, Applications provides integration with other services like Google, OneDrive, Facebook, and Twitter.
- 9. Exports:** Access your downloaded Schoolwork submissions

my Big Campus

by Lightspeed Systems

Help & Training
We've got your back!



Bob Campus, your site mentor and guide, is available 24/7. Post your questions on his wall, and he'll reply shortly.

Help Section

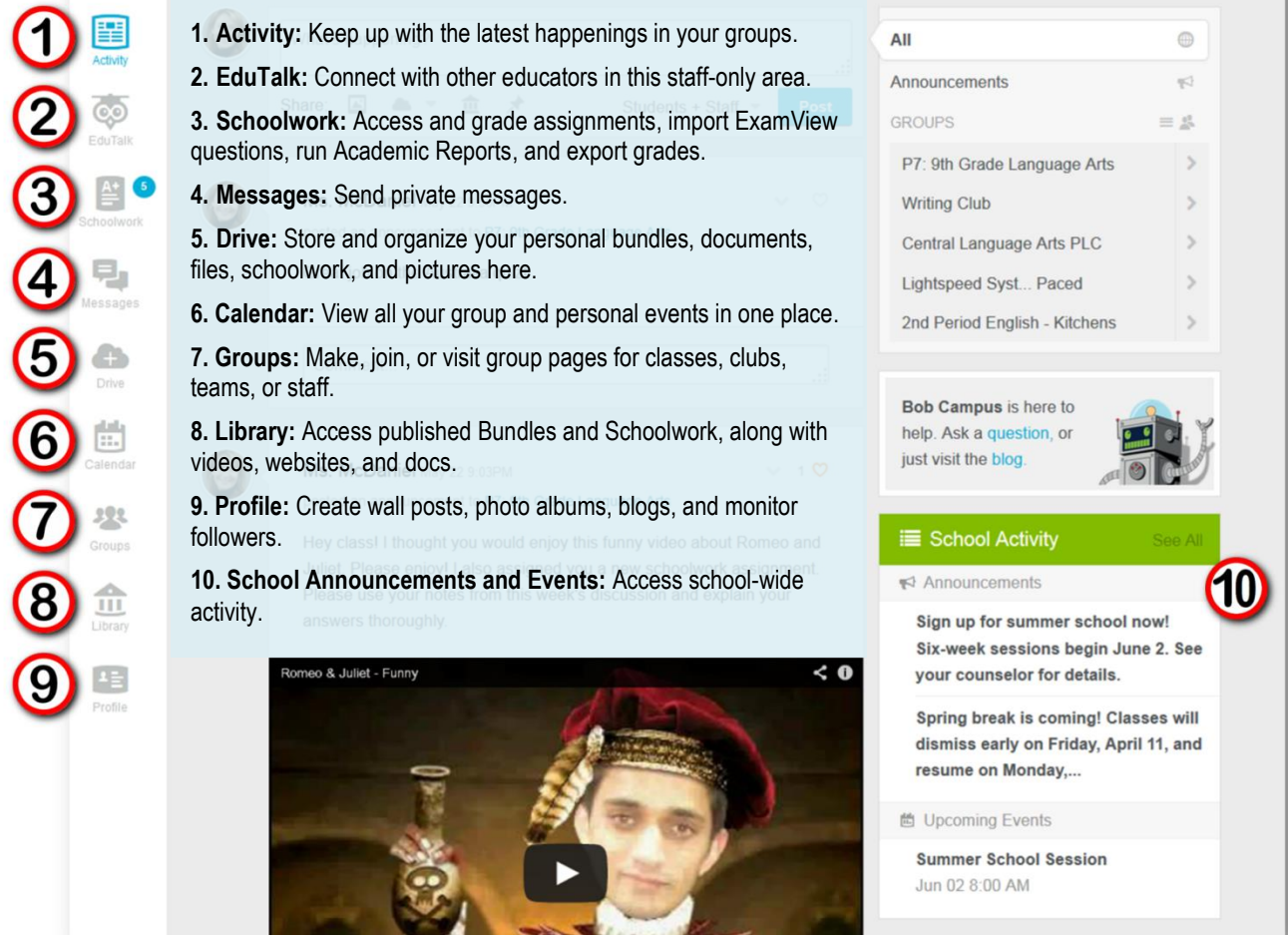
<http://mybigcampus.desk.com/>

Search frequently asked questions.

MBC Orientation Center

<http://mbcurl.me/6EJH>

Teachers and school administrators will find loads of helpful materials within the MBC Orientation Center. Join the group to participate in discussions.



1. **Activity:** Keep up with the latest happenings in your groups.

2. **EduTalk:** Connect with other educators in this staff-only area.

3. **Schoolwork:** Access and grade assignments, import ExamView questions, run Academic Reports, and export grades.

4. **Messages:** Send private messages.

5. **Drive:** Store and organize your personal bundles, documents, files, schoolwork, and pictures here.

6. **Calendar:** View all your group and personal events in one place.

7. **Groups:** Make, join, or visit group pages for classes, clubs, teams, or staff.

8. **Library:** Access published Bundles and Schoolwork, along with videos, websites, and docs.

9. **Profile:** Create wall posts, photo albums, blogs, and monitor followers.

10. **School Announcements and Events:** Access school-wide activity.



How-To Bundle

learning @ my Big Campus

MBC How-To Guide

<http://mbcurl.me/A0CX>

Get step-by-step instructions and pedagogy tips for using My Big Campus.



Flipped Learning Series

Flipped Learning Series

<http://mbcurl.me/G4RJ>

Learn practical uses of My Big Campus while modeling flipped lesson delivery.