

Use DDE to produce an export file showing all students and any fees for the current year. Select the Fee [146] table, then select on YearID (2012 = 22) and check the box to search only records belonging to the current school.

Direct Database Export (DDE)

Current Table: Fee (146) ▼

Current Records in Selection: 991

List View Table View Export Records Match Selection Table View Setup

Select all 6293 records in this table

Search Fee

YearID ▼ = ▼ 22

▼ = ▼

Search only in records belonging to High School 1

Search all 6293 records in this table Search within the current 991 records only.

Click on Export Records.

Enter the following fields in the export box:

[1]lastfirst
[1]grade_level
date
fee_type_name
fee_category_name
course_name
description
fee_amount
fee_paid
fee_balance

Export Records

Export the 991 selected records (Table: Fee)

▼

[1]lastfirst
[1]grade_level
date
fee_type_name
fee_category_name
course_name
description
fee_amount

Field Delimiter ▼ Tab

Record Delimiter ▼ CR

"Surround fields" Column titles on 1st row

Optional: Sort Field Name	Direction
<input type="text"/>	> ▼
<input type="text"/>	> ▼
<input type="text"/>	> ▼

[Back to Direct Database Export Main Screen](#)

Results:

	A	B	C	D	E	F	G	H	I	J
1	[1]lastfirst	[1]gra	Date	Fee Type N	Fee Catego	Course Name	Description	Fee Amount	Fee Paid	Fee Balance
971	Behnfeldt, Mi	11	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
972	Buchholz, Katr	11	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
973	Dusseau, Julia	12	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
974	Evers, Sydney	12	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
975	Fink, Brenna	11	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
976	Fletcher, Caro	12	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
977	Ireland, Willov	12	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
978	Jennings, Jona	11	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
979	Jenson, Bradle	12	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
980	Mccullough, Ti	12	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
981	Miller, Anne S	12	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
982	Robledo, Step	12	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
983	Starcher, Jona	11	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
984	Wamer, Tierra	11	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
985	Weaks, Aidan	11	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
986	Wu, Raquel	12	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
987	Yackee, Naom	11	10/24/2012	Advanced Foo	Course	Advanced Foods	Advanced Foods F	39.14	0	39.14
988	Mayer, Gage	12	1/16/2013	Advanced Foo	Course	Advanced Foods	Advanced Foods F	25.43	0	25.43
989	Krause, Brend	12	1/16/2013	Advanced Foo	Course	Advanced Foods	Advanced Foods F	25.43	0	25.43