

To obtain a list of students and their fee transactions for the current year, use DDE, select the Fee_transactions [147] table, select on YearID (2012 = 22), and check the box to search only records belonging to the current school.

Direct Database Export (DDE)

Current Table:

Current Records in Selection: 468

List View Table View Export Records Match Selection Table View Setup

Select all 4708 records in this table

Search Fee_Transaction

YearID =

=

Search only in records belonging to High School 1

Click on “Export Records”.

Enter the following fields in the Export box:

[1]lastfirst
 [1]grade_level
 [1]student_number
 [146]fee_type_name
 [146]fee_amount
 [146]description
 [146]fee_balance
 [146]fee_paid
 payment_method
 payment_ref_nbr
 receipt_nbr

	C	D	E	F	G	H	I	J	K
1	[1]student	[146]fee Type Name	[146]fee Amount	[146]description	[146]fee Balance	[146]fee Paid	Payment f	Payment f	Receipt Nbr
2	650626	SOY Balance	72.5	SOY Balance	0	72.5	Check	#1104	887
3	616595	Participation fee	50	Football 2012	0	50	Check	255	897
4	650513	Participation fee	50	FB Cheer 2012	0	50	Check	2277	898
5	650514	Participation fee	50	Volleyball 2012	0	50	Check	2277	899
6	650319	Participation fee	50	Volleyball 2012	0	50	Check	7803	900
7	650541	Participation fee	50	Girls Cross Country 12	0	50	Check	1806	901
8	650463	Participation fee	50	Boys Cross Country 2012	0	50	Other	Did not pl	0
9	650249	Participation fee	50	Football 2012	0	50	Check	1622	902
10	650181	Participation fee	50	Football 2012	0	50	Check	7517	903
11	653156	Participation fee	50	Football 2012	0	50	Cash		904
12	650496	Participation fee	50	Football 2012	25	25	Check	3616	905
13	650519	Participation fee	50	Football 2012	0	50	Cash		906
14	650542	Participation fee	50	Football 2012	0	50	Check	2911	907
15	650543	Participation fee	50	Football 2012	0	50	Check	2911	908
16	650577	Participation fee	50	Football 2012	0	50	Check	No numbe	909
17	650362	Participation fee	50	Football 2012	0	50	Check	4063	910
18	617373	Participation fee	50	9th Football 2012	0	50	Check	7934	911
19	650701	Participation fee	50	9th Football 2012	0	50	Check	1210	912
20	650570	Participation fee	50	Football 2012	0	50	Check	2221	913
21	10325	Participation fee	50	9th Football 2012	0	50	Check	1623	914