

PowerSchool 14N State Reports

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14N Start Dates: For the start dates for these reports you will want to use your first day of school and for the end date you will want to use 6/30/2014.

For the GE and FE report your start date should be 6/1/2013 and your end date should be 5/31/2014, these would be the dates from the EMIS manual for this record type.

If you have CJ records in the EMIS-FFE system, remember to load those into the data collector for 14N reporting


For the FA your start date should be your first day of school or the date of your summer OGT's- whichever is first


FN Test Dates:

March 19 for all grades except 3-8

March 19 for all Alternate Assessments (both OGT and OAA)

May 10 for grades 3-8 (except students taking the Alternate Assessment)

 We have marked some of the reports which you will not need to run for 14N reporting.

The state reports that have a  by them are found on the ReportWorks tab on your Report Queue page all other reports are found on the System tab



Report Queue (System) - My Jobs

System ReportWorks

Refresh ▾

EMIS Reports - Report Works (SRP)	Version	Description
(CU) Staff Course Record	1.72	The CU is used to report the teacher or teachers who are responsible for a course between the course start and end date.
(DN) Organization General Information Record	2.0	The DN Record describes certain district-/building-level attributes.
(DT) District Testing Record	1.0	The Ohio Department of Education requires districts to report information regarding district-wide assessments administered to students outside the assessments required by the state. This record is to be reported at Yearend in the "N" reporting period only.
(FA) Student Assessment Record	2.0	The FA Record is used to report all current year administrations of state required tests.
(FB) Student Acceleration Record	1.1	The FB is used to report student acceleration information as required by the Ohio Department of Education.
(FD) Student Attributes - Effective Date Record	2.0	New! - The FD Record describes certain student attributes that are not considered date sensitive. Extract Viewer
(FE) Student Special Education Graduation Requirement Record	1.23	The FE Record is used to report subject area exemptions from passing assessments required for graduation.
(FN) Student Attributes - No Date Record	3.06	New! - The FN Record describes certain student attributes that are not considered date sensitive. Extract Viewer
(FS) Student Standing Record	4.12	The Student Standing Record describes the standing of a student within the district reporting that student. This record also describes situations in which the reporting district receives a student from another district and/or in which the reporting district sends a student to another district. Extract Viewer
(GD) Student Discipline Record - New!	2.01	The Student Discipline Record is used to report discipline data for the Yearend (N) reporting period as required by the Ohio Department of Education. Extract Viewer
(GI) Student Demographic Record	3.01	New! - The GI Record is used to report student demographic information. Extract Viewer
(GP) Graduation-Only Testing	1.0	A (GP) Graduation-Only Test Record is used to report students who were not enrolled

Use the FD 1.14 until you hear different from us as this extract is not working correctly

EMIS Reports	Version	Period	Description
(CM) Mapped Local Classroom Code Record	1.1	KJN	Used for Career Technical courses, this report generates the CM record consisting of local classroom codes which map to another local classroom code. The information is used by the state to combine students between the two classroom codes. The report uses the Local Classroom Code Mappings found on the District Setup page. Extract Viewer Local Classroom Code Mappings
(CN) Course Master	2.18	KJN	The Course Record section report for Ohio EMIS.
(CV) Career-Technical Education Correlated Class Record	1.2	KJN	The Correlated Class Record is used to indicate the relationship between a career-technical anchor/lab/co-op class and up to two related correlated classes. This report generates the CV record using the Career-Technical Class Correlations found on the District Setup page. Extract Viewer Career-Technical Class Correlations
(DL) Grade Schedule - Record	1.11	KJN	This is the Grade Schedule Information Record. Use only for Fiscal Year 2014 . Extract Viewer
(DL) Grade Schedule - Record	2.0	C	New! - This is the Grade Schedule Information Record. Use only for Fiscal Year 2015 . Extract Viewer
(DN) Organization General Information - Record	1.72	KJN	New! - This is Organizational General Information Record.
(FD) Student Attributes - Effective Date Record	1.14	KJN	The Student Attributes - Effective Date Record (FD). Extract Viewer
(GC) Student Graduation Core Summary	1.5	KJG	The Graduation Core Summary Record section of the OH EMIS report. Extract Viewer
(GE) Student Special Education	2.1	KJN	The Student Special Education section of the OH EMIS report. Extract Viewer
(GG) Student Gifted Education	1.2	N	The Student Gifted Education section of the OH EMIS report.
(GI) Student Demographic	2.13	KJN G	The Student Demographic section of the OH EMIS report.
(GJ) Student Race	1.2	KJN	The Student Race section of the OH EMIS report. Extract Viewer
(GN) Student Course	4.7	KJN	The Student Course section of the OH EMIS report.
(GQ) Student Program	1.14	KJN	The Student Program section of the OH EMIS report.

14N General Checklist

(in addition to your normal student data GI, GJ, FN, FD, FS records)

- DT District Testing Yearend Record –create record
- DN District Organization General Information
- DL Grade Schedule
- FB record for Accelerated students
- FE records for Special Education Graduation Requirement
- GD Discipline record ******(If not reportable infractions , do not update any state fields)
- GG Gifted Education record – screened, assessed, identified, served
- GE Special Education Record –Important Dates
- GQ Program record Codes – athletics, Title I, extra-curricular, special education, gifted, intervention
- CN Course Master Record – ****** must now fill out Semester Code on Sections or Course screens in PS

Semester Code	[Semester Code Options] ▼
Length of Scheduled Instruction	[Semester Code Options] (1) 1st semester only (2) 2nd semester only (3) All year (4) 12 weeks
Location IRN	(5) 9 weeks (6) 6 weeks
Language Used	(8) Other

- PSEO – make sure courses are listed
- CTE Program of Concentration (FN tab)
- **FA Assessment Record:**
- GX - Load OGT Summer 2013; Fall 2013; Spring 2014
- GX - Load OGT Alt Assess Spring 2014
- GX - OGT – list of non-tested students – create records
- GX - OGT - list of exempted – create FE for each student who is exempted due to IEP
- GU and GY (webxam) assessments if applicable for your district
- GA - Load OAA – Fall 3rd Grade Reading
- GA - Load OAA – Spring 2014
- GA - Load OAA Alt Assessments Spring 2014
- GA - OAA – list of non-tested students – create records
- GM Assessment (ECO-Early Childhood Outcome)
- GS Assessment (ASQ/SE-Ages & Stages Questionnaire/Social Emotional)
- GB Assessment (GGG - Get it, Got it, Go)
- GF Assessment – Load OTELA Spring 2014 results and create records for non-tested students.
- ****** AC, SA, AP, and IB Assessments (ACT, SAT, Advanced Placement and International Baccalaureate)
- Review all data submission requirement reports – meet the measures
- Resolve all Level I fatal errors and check warning errors
- Resolve all Level II fatal errors and check warning errors