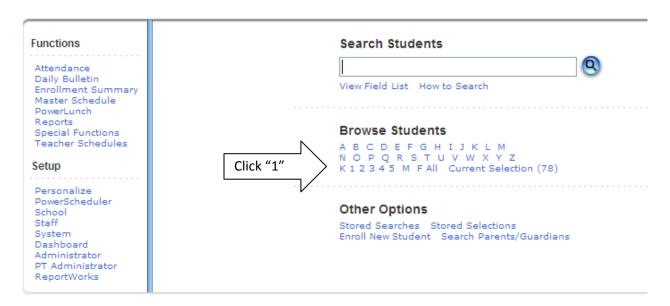Before using student field value – be sure to first check what value to enter for the change.
Select a student. Go to the screen where the field resides. Determine the correct value to enter. For example, if changing all first graders KG attendance pattern at the start of the school year- select a student. Go to the State/Province – OH screen – FD tab. Click on the drop down for the Attendance Pattern field – values list shown below. The letters in the parentheses at the left of the value are what is used to mass update in the student field value function. Make a note of the fact that NA is the value for "Not Applicable".
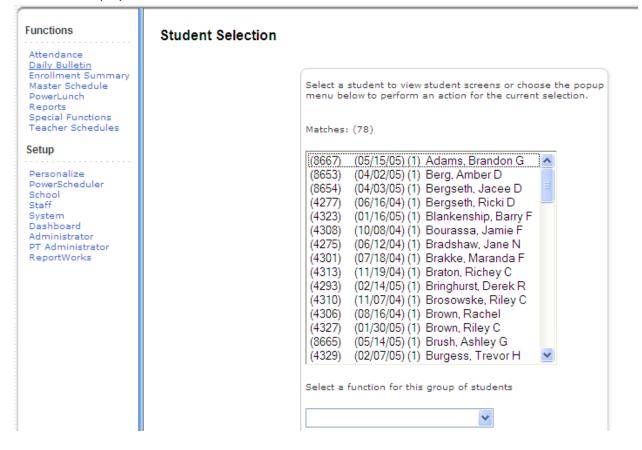
Ohio State Information
Bergseth, Jacee D   1   8654   WE

Home	GI	GO	GS	GM	FS	FD	FN	SSID	CSADM	Pre-ID	Gifted	Tests

Version 2.3

1) District IRN   1009

2) EMIS Student ID   8654

3) State Grade Level
   Equivalent'   [Select a Value]

4) Attendance Pattern'   [Select a Value]
                                        [Select a Value]
                                        (NA) Not Applicable
5) Disadvantagement'   (FE) Full Day, Every Day
                                        (FO) Full Day, Every Other Day
6) Preschool Poverty Level'   (HE) Half Day, Every Day
                                        (HO) Half Day, Every Other Day
7) Disability'   (AS) Alternative Schedule

8) Section 504 Plan'   (N) false

9) Homeless Status'   (*) Not Applicable

This update value needs to be determined before starting the process.

Select Group of students – (this exercise is to change 1st graders to show NA for OH_attendpattern)
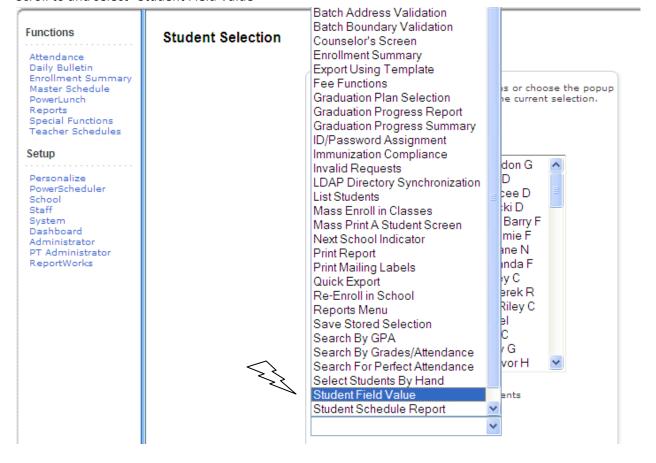 1 was selected in the "Browse Students" section on the start page

Functions

Attendance
Daily Bulletin
Enrollment Summary
Master Schedule
PowerLunch
Reports
Special Functions
Teacher Schedules

Setup

Personalize
PowerScheduler
School
Staff
System
Dashboard
Administrator
PT Administrator
ReportWorks

Search Students

View Field List   How to Search

Browse Students

A B C D E F G H I J K L M
N O P Q R S T U V W X Y Z
K 1 2 3 4 5 M F All   Current Selection (78)

Click "1"

Other Options

Stored Searches   Stored Selections
Enroll New Student   Search Parents/Guardians

Results are displayed

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PT Administrator
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Student Selection

Select a student to view student screens or choose the popup menu below to perform an action for the current selection.

Matches: (78)

(8667) (05/15/05) (1) Adams, Brandon G
(8653) (04/02/05) (1) Berg, Amber D
(8654) (04/03/05) (1) Bergseth, Jacee D
(4277) (06/16/04) (1) Bergseth, Ricki D
(4323) (01/16/05) (1) Blankenship, Barry F
(4308) (10/08/04) (1) Bourassa, Jamie F
(4275) (06/12/04) (1) Bradshaw, Jane N
(4301) (07/18/04) (1) Brakke, Maranda F
(4313) (11/19/04) (1) Braton, Richey C
(4293) (02/14/05) (1) Bringhurst, Derek R
(4310) (11/07/04) (1) Brosowske, Riley C
(4306) (08/16/04) (1) Brown, Rachel
(4327) (01/30/05) (1) Brown, Riley C
(8665) (05/14/05) (1) Brush, Ashley G
(4329) (02/07/05) (1) Burgess, Trevor H

Select a function for this group of students

Click on the drop down box for list of "functions"
Scroll to and select "Student Field Value"

Functions

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PowerLunch
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Administrator
PT Administrator
ReportWorks

Student Selection

Batch Address Validation
Batch Boundary Validation
Counselor's Screen
Enrollment Summary
Export Using Template
Fee Functions
Graduation Plan Selection
Graduation Progress Report
Graduation Progress Summary
ID/Password Assignment
Immunization Compliance
Invalid Requests
LDAP Directory Synchronization
List Students
Mass Enroll in Classes
Mass Print A Student Screen
Next School Indicator
Print Report
Print Mailing Labels
Quick Export
Re-Enroll in School
Reports Menu
Save Stored Selection
Search By GPA
Search By Grades/Attendance
Search For Perfect Attendance
Select Students By Hand
Student Field Value
Student Schedule Report

...s or choose the popup
...he current selection.

...don G
...D
...cee D
...ki D
...Barry F
...mie F
...ane N
...nda F
...ey C
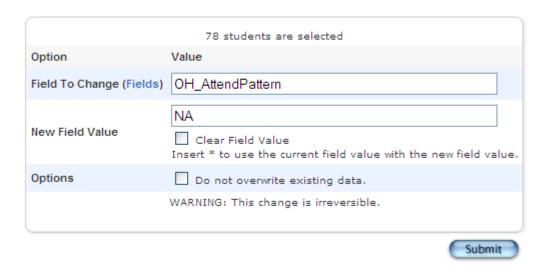...erek R
...Riley C
...el
...C
...y G
...vor H

...ents

Click on "Fields" link to get a list of fields
Scroll through field list to "OH_AttendPattern" then click on it to select

Enter NA in "new field value" box (Remember we were organized and looked up this information
BEFORE we started the update process)
* For this example, leave options unchecked
Click Submit

One of the few times PowerSchool tries to save you from yourself. Screen is returned showing what exactly is going to happen and to whom. There is even a red "WARNING" message

Field Value

78 students are selected			
Field To Change	OH_AttendPattern		
New Field Value	NA Clear Field Value is Off		
Options	Do not overwrite existing data is Off		
	WARNING: This change is irreversible.		
	Last, First	Old OH_AttendPattern	New OH_AttendPattern
1.	Kemink, Rachelle C		NA
2.	Bradshaw, Jane N		NA
3.	Kranzler, Joel P		NA
4.	Bergseth, Ricki D		NA
5.	Riley, Tom P		NA
6.	Loder, Casey B		NA
7.	Miasnik, Laura L		NA
8.	Ponchai, Matthew P		NA
9.	Gonzalez, Jonathan C		NA
10.	Smith, Jason		NA

If you are satisfied with what is being updated scroll down and click Submit at the bottom of the screen and the following screen returns

PowerSchool

Alert:

Completed.

Back

Other EMIS fields that can be used with student field value are Oh_County for the county of residence field on the FS screen to be used for the Casino Count.

If you manually entered attendance information on the FS tab for 13K or 13N reporting, you will want to clear those values out prior to 14K reporting, so that if you intend on manually entering attendance into these fields again you will not have old data (use the clear field value option). The FS attendance fields are: OH_ESC_Oct_Att, OH_ESC_Oct_Ex, and OH_ESC_Oct_Unex for October attendance and OH_ESC_Att, OH_ESC_Ex and OH_ESC_Unex for Yearend attendance.

OH_NextYearGrade for the grade level next year for the student on the FN tab (used in yearend in conjunction with reporting retained students in EMIS)